**GNIOT**
Group of Institutions
Since 2001

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## 6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

## Minutes of Academic Council Meeting

## Greater Noida Institute of Technology (Engg. Institute)

Plot No. 7, Knowledge Park II, Greater Noida
Uttar Pradesh 201310 India

# GNIOT
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## Minutes of Academic Council Meeting

Director

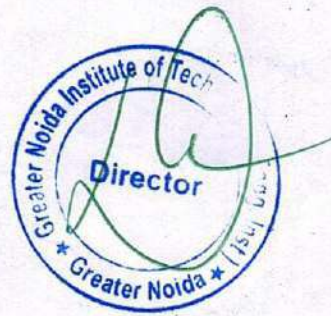Greater Noida Institute of Technology (Engg. Institute)

Plot No. 7, Knowledge Park II, Greater Noida
Uttar Pradesh 201310 India
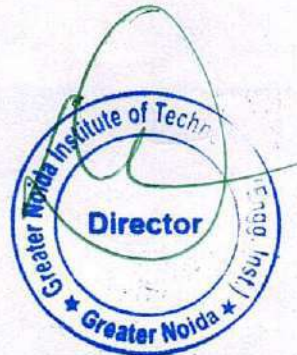
# Minutes of the 23<sup>rd</sup> Academic Council Body Meeting 11<sup>th</sup> July 2017

## Minutes of the 23rd Academic Council Meeting of GNIOT, Greater Noida, held on 11 July 2017 at 11:00AM.

### Members of Academic Council :

| S N | Name of Dignitary | Designation | Department | Position |
|-----|-------------------|-------------|------------|----------|
| 1 | Prof. (Dr.) Rohit Garg | Director | | Chairman |
| 2 | Dr. Brajendra Singh Chauhan | Professor | AS | Member |
| 3 | Dr. Minakshi Awasthi | Assistant Prof. | AS | Member |
| 4 | Mr. Nikhil Kumar Gupta | Assistant Prof. | EE | Member |
| 5 | Dr. Kapil Tyagi | Assistant Prof. | AS | Member |
| 6 | Dr. Anuranjan Mishra | Assistant Prof. | CSE | Member |
| 7 | Dr. Moti Singh | Assistant Prof. | AS | Member |
| 8 | Dr. Ravindra Kumar | Assistant Prof. | AS | Member |
| 9 | Mr. Anil Madhwal | Registrar | | Member Secretary |

(Approved by AICTE, Delhi & Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow)
Plot No. 7, Knowledge Park-II, Greater Noida, Gautam Buddh Nagar, Uttar Pradesh-201310
0120-2328214/15/16 | 1800 274 6969    director@gniot.net.in    www.gniot.net.in

## AC:23.01

### To Welcome all the members present in the Meeting

The Member Secretary Welcome all the members present in the Meeting.

## AC:23.02

### To confirm the Minutes of the Meeting of the 22nd Academic Council

The Member Secretary Circulated the 22nd Academic Council Meeting held on 10th January 2017.

## AC:23.03

### Registration for second, Third and Final Year Students.

All H.O.D are directed to submit their data for registration of all year students to the undersigned office.

## AC:23.04

Calendar for proposed Department-wise/institute wise activities for Session 2016-17.

The Member Secretary directed the members to follow the activity calendars. (Departmental & Social) and a report has to be submitted after event/activity/visit or any program.

## AC:23.05

### Alumni Activities

The Member Secretary directed the members that Alumni Coordinators need to perform actively, to strengthen the Students-Alumni relations. He suggested that Alumni data must be completed/updated as soon as possible. so that our students can be benefitted with different national/international alumni events.

Members noted the same.

## AC:23.06

### Daily Monitoring Concept through ERP and monitoring tools for HOD & Faculty

All H.O.Ds are hereby informed and directed to enter all day activity (Work-load) of yours and your faculty data should be in ERP monitoring Tools by following steps ERP login, Details of Lecture Day wise, No of Students, plan for Spare lecture time, Research, additional

**Director**

responsibility etc. After entering all the data each faculty will be monitored time to time through ERP. If any issue, please coordinate with ERP-Manager.

## AC:23.07

**Status of By-Annual/Annual Journal**

Agenda point was discussed in the meeting and it was suggested to take initiative for the same. Further, it was also suggested to design the format stream wise.

## AC:23.08

**Academic Performances / Status of Teachers**

The Member Secretary highlighted the need for teachers to involve in interdisciplinary research and publications.

## AC:23.09

**Any other matter with the permission of chairman.**

It was further emphasized that all the rules, Regulation and guidelines of AKTU, should be strictly followed as per university calendar.

**Member Secretary**

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# Minutes of the 24<sup>th</sup> Academic Council Body Meeting 2<sup>nd</sup> January 2018
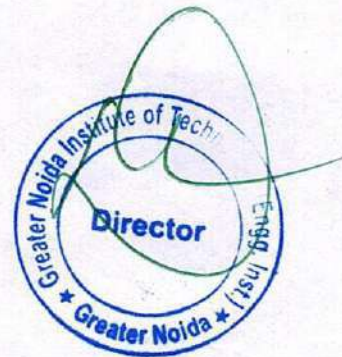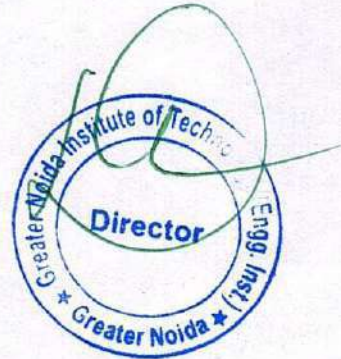
## Minutes of the 24th Academic Council Meeting of GNIOT, Greater Noida, held on 2nd January 2018 at 11:00AM.

### Members of Academic Council :

| S N | Name of Dignitary | Designation | Department | Position |
|-----|-------------------|-------------|------------|----------|
| 1 | Prof. (Dr.) Rohit Garg | Director | | Chairman |
| 2 | Dr. Brajendra Singh Chauhan | Professor | AS | Member |
| 3 | Dr. Minakshi Awasthi | Assistant Prof. | AS | Member |
| 4 | Mr. Nikhil Kumar Gupta | Assistant Prof. | EE | Member |
| 5 | Dr. Kapil Tyagi | Assistant Prof. | AS | Member |
| 6 | Dr. Anuranjan Mishra | Assistant Prof. | CSE | Member |
| 7 | Dr. Moti Singh | Assistant Prof. | AS | Member |
| 8 | Dr. Ravindra Kumar | Assistant Prof. | AS | Member |
| 9 | Mr. Anil Madhwal | Registrar | | Member Secretary |

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**GNIOT**
ENGG. INSTITUTE

ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)
**GREATER NOIDA INSTITUTE OF TECHNOLOGY** (Engg. Institute)

## AC:24.01

### To Welcome all the members present in the Meeting

The Member Secretary Welcome all the members present in the Meeting.

## AC:24.02

### To confirm the Minutes of the Meeting of the 23rd Academic Council

The Member Secretary Circulated the 23rd Academic Council Meeting held on 11th July 2017

## AC:24.03

### To Review the Event Calendar

The Member Secretary finalized the Even Calendar with incorporation of various IIC Activities, FDP, Workshops, activities under student clubs, curricular, extra curricular activities, etc.,. and distributed among the members.

## AC:24.04

### Infrastructure and Maintenance

The Member Secretary reviewed the infrastructure requirement and maintenance requirement proposals from all the members

## AC:24.05

### Budgetary Requirements for Departments

The Member Secretary collected the departmental budget requirements from all the Department Heads.

## AC:24.05

### Website upgradations

The Member Secretary informed the website committee member to update the website time-to-time.

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## AC:24.06

**Roles & Responsibility of placement coordinator**

Authorized Person of Finalization "Eligibility Criteria" for students: Only two persons are authorized 1- TPO, 2-H.O.D. Eligibility Criteria may include Attendance, Projects, Discipline Index and Registration Process, Fee etc.

## AC:24.07

**Company requirements &Registration Process for Placement**

It is observed by the Director's office that there is a gap in the communication b/w TPO and H.O.D. All H.O.Ds and TPO are directed to reply all mails on time in reply's at-least give acknowledgement of mails for proper coordination

## AC:24.08

**Interview Eligibility Criteria to be designed and maintained.**

It is observed by the office there is no proper channel of communication b/w students and TPO. All H.O.D has to ensure that all the students visit for Placement after discussion with Placement Co-ordinator.

## AC:24.09

**Any other matter with the permission of chairman.**

It was further emphasized that all the rules, Regulation and guidelines of AKTU, should be strictly followed as per university calendar.

**Member Secretary**

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